

ACAT Board Member Roles and Responsibilities

1. Promote the mission of this agency and keep it relevant to the needs of our community
2. Approve appropriate programs and services and monitor their effectiveness
3. Provide strategic guidance to the organization and the chief executive officer
4. Ensure financial solvency and help raise resources
5. Select, support and evaluate the chief executive officer
6. Encourage continuous board improvement

As a member of this board, I commit to:

- Attending in person or electronically at least 50% of board meetings.
- Participating in at least one board training event or an annual evaluation to identify ways in which our board can improve its performance. (Foraker teleconference seminars are a valuable and convenient way to satisfy this requirement.)
- Making an annual personal gift that is meaningful and significant
- Participating in at least one fundraising event
- Holding this agency to a high standard of performance and actively helping to make this a world class organization
- Understand my roles and responsibilities and becoming sufficiently knowledgeable about our agency and its operations to make informed decisions
- Reading the materials sent to the board and being prepared for board meetings
- Asking for clarification on any matters or material that I do not understand before making a decision
- Listening with an open mind and an objective perspective
- Actively working towards those decisions and solutions that are in the organization's best interests (speaking with one voice)
- Respecting the confidentiality of the board's business

I agree to uphold our Bylaws and act in accordance with our nonprofit standing.

Signed: _____

Date: _____